

# USHA Referee Certification Program

Updated January 26, 2020

The Referee Certification Committee is a sub-committee of the Game Committee. This committee shall be responsible for approving any level certification. It shall act on information provided by test results, Rating Cards, and Evaluation Forms. This committee shall consist of the Rules & Referee Commissioner, the Chair of the Game Committee, and either the Executive Director or Development Director, whichever is available from time to time. In the event either of the first two members are unavailable, that member shall be substituted by appointment of any other level 5 Certified Referee by the Game Committee Chair.

The referee certification exams consist of three parts: Level 1 Written Exam, Level 3 Written Exam, and Level 5 Oral Exam.

Rating Cards are to be completed by the player(s) the applicant is to referee. They are to be completed after the match. The applicant is to forward the Rating Card to the USHA office. The forms can be downloaded from the USHA web site.

Evaluation forms are to be completed by Level 4 and Level 5 certified referees when evaluating lower level referees. The forms are to be forwarded to the USHA office. The Rating Forms can be downloaded from the USHA web site.

**To become eligible to be a Level 1 Certified Referee**, the applicant must EITHER:

- Complete and pass the Level 1 Written Exam; OR
- Attend and complete a referee clinic conducted by a Level 5 certified referee.

**To become eligible to be a Level 2 Certified Referee**, the applicant must have ALL of the following:

- Completed and passed the Level 1 Written Exam; AND
- Attended and complete a referee clinic conducted by a Level 5 certified referee.

**To become eligible to be a Level 3 Certified Referee**, the applicant must have ALL of the following:

- Complete and pass the Level 1 and Level 3 Written Exams;
- Provide at least three referee Rating Cards (one of which must be for a doubles match) with a rating of average or better; OR
- Have an Evaluation Form completed by a Level 4 or Level 5 certified referee with a rating of average or better.

**To become eligible to be a Level 4 Certified Referee**, the applicant must have ALL of the following:

- Already be a Level 3 Certified Referee;
- Provide at least 2 Rating Cards for singles matches with a rating of average or better;
- Provide at least 2 Rating Cards for doubles matches with a rating of average or better;
- Have an Evaluation Form completed by a Level 4 or Level 5 Certified Referee with a rating of average or better.

**To become eligible to be a Level 5 Certified Referee**, the applicant must:

- Already be a Level 4 Certified Referee;
- Conduct a USHA referee clinic under the supervision of a Level 5 Certified Referee;
- Prior to, or after giving the clinic, the applicant must pass an advanced rules knowledge Oral Exam. Such Oral Exam may be conducted by the host Level 5 Certified Referee or via telephone with another Level 5 Certified Referee as designated by the Referee Certification Committee.

Insofar as Level 5 Certified Referees act as an official of the USHA in the conduct of referee clinics, the Referee Certification Committee is also tasked to properly vet any prospective Level 5 applicant as to commitment to properly represent the values and goals of the USHA.

In order to retain a Level 5 Certification a referee must conduct at least one clinic every two years, with at least two attendees.

Upon certification of Level 4 and above, the referee shall receive a USHA Certified Referee coin.