

Proposals for all USHA Annual Beginning and Intermediate Grants

No cover pages please. You may attach a maximum of two pages of additional information about your proposal if needed to supplement the information requested below. Photographs, brochures, and videos are welcome, but will not be returned.

1. Your name, program's title and type (Beginning, Intermediate or both):

- a. Assistant(s) name(s) _____

2. Your qualifications for heading this effort, and the qualifications of any other supporters of your program to include prior experience with youth programs? _____

3. Ages of participants: _____

4. Number of participants: ____ Beginning, ____ Intermediate

5. Where will your program take place (specific location and type of facility)?

6. What USHA grants (amounts and years) were previously received? _____

1. Is other funding available? If yes, please describe. _____

2. Describe how you will recruit or choose students for your program.

3. Attach a timeline of your program.

- a. How many days of the week: _____

- b. How many weeks: _____

4. Include as a reference at least three local USHA members.

- a. _____

- b. _____

- c. _____

5. Budget:

a. **Staffing costs:** USHA “certified” instructors are funded at a maximum of \$10 per hour per USHA certified instructor per twelve players enrolled with a limit of twenty hours of such paid instruction per month. Use these guidelines and the following formula to estimate staffing costs. Show figures used and calculation on the line below the formula. Number of “USHA Certified” Instructors ‘x’ anticipated hours ‘x’ \$10 = Staffing Budget

b. **Administration costs:** _____

c. **Court / facility costs** using the following guidelines and formula.

i. Guest fees (maximum of \$10 per player per visit):

Number of players ‘x’ Estimated number of visits ‘x’ Estimated fees = Estimated facility costs

ii. Membership dues (maximum of \$15 per player per month)

Number of players ‘x’ Number of months ‘x’ Estimated dues = Estimated membership dues

iii. Any combination of guest and/or membership fees will be capped at \$150 per player per year. A letter from the facility indicating the guest and/or membership fees collected and terms will be required with the year-end report.

Note: The \$150 per player for facility access is a one time only benefit.

Players associated with programs that run for more than one year are expected to fund their own facility access costs after the first year.

d. **Total requested funding** (10a+10b+10c) _____